



**Government of Goa  
DIRECTORATE OF EDUCATION**

Alto – Porvorim, Bardez - Goa

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Tel:- 0832-2416023, 2416033 Fax: - 0832-2416136

**No.DE/VOC/Coding & Robotics/1037/2025-26/44**

**Dated: 04/12/2025**

To,  
The Headmistress/Headmaster/Incharge,  
Govt. & Govt. Aided Schools,  
Goa.

**Sub: Procedure for Communicating Session Adjustments/ Holiday  
Notifications.**

Madam/Sir,

Please find enclosed herewith a letter received from the Directorate of Technical Education, Project Management Unit (PMU), Porvorim-Goa, regarding **procedure for communicating session adjustments/holiday notifications, for further needful action.**

Yours faithfully,



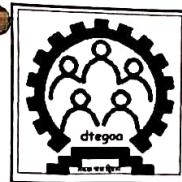
Shailesh R. Sinai Zingde  
04.12.2025

**(Shailesh R. Sinai Zingde)**  
Director of Education

Encl: As above.

**Copy to:**

1. The Director, Directorate of Technical Education.
2. The Dy. Director of Education, North/South/Central Educational Zone, Mapusa/Margao/Panaji-Goa.
3. The Project Director - PMU, CARES, Directorate of Technical Education.
4. Guard file.



GOVERNMENT OF GOA  
**DIRECTORATE OF TECHNICAL EDUCATION**  
ALTO PORVORIM-GOA  
403521  
PROJECT MANAGEMENT UNIT



No. DTE/BUD 21/CARES//ELECTIVE CURRICULUM-VI & VII DELIVERY/2024/2834 Date 02/11/2025

To,  
The Director,  
Directorate of Education.  
Porvorim-Goa.

**Subject: Procedure for Communicating Session Adjustments / Holiday Notifications**

Sir,

This is to inform you that the CARES Elective Curriculum classes for Classes VI, VII, and VIII, implemented by the Project Management Unit (PMU), commenced on 16th June 2025 across all Lead Schools. The student strength under the Elective Curriculum is significant, and seamless coordination with schools is essential for the effective conduct of these sessions.

To streamline communication and maintain proper records, it is a kind request to inform all school authorities to use the following Google Form for adjustment or cancellation of Elective Curriculum session due to holidays or examinations:

- ❖ **Lead School Session Adjustment / Holiday Notification Google Form can be accessed using the following QR Code:**



Office of Director of Education  
Porvorim-Goa  
Inward No. 10831  
Date. 02/11/2025  
Initial. ....

<https://forms.gle/z8dfLGpD7QqcMjPs5>,

*(The above form is also linked on PRERNA - under the 'CARES Common Data Collection Center' Course)*

Henceforth, schools must update this form for all such notifications. Email communication regarding session adjustments or cancellation will not be considered. This system will help ensure timely dissemination of information.

*Signature 24/11/2025*

Directorate of Education  
Porvorim Goa  
**VOCATIONAL SECTION**  
Inward No. 161  
Date 04/02/2025  
Initial. ....

It is requested that the above instructions may kindly be communicated to all Lead School Coordinators - Heads of Institutions for strict compliance.

Thanking you for your continued support in implementing the CARES initiative successfully.

Yours Sincerely



24/11/2025

(Dr. Vijay Borges)  
Project Director - PMU  
Coding & Robotics Education in Schools Scheme  
Directorate of Technical Education, Porvorim

Copy To:

1. Shri. Melvin D'Costa, Nodal Officer from DoE for CARES.
2. Office copy.
3. Guard file